

YOUR PERSONAL TRAVEL PROFILE

House of Travel prides itself on personalized service and attention to the small details that make each and every business trip hassle-free.

The valuable information provided in your Personal Travel Profile enables **House of Travel** to customize your itinerary to your individual preferences and needs. Flights, passenger seats, in-flight meals, hotels and car reservations are tailored to meet your specifications. **House of Travel** will also keep track of your frequent flyer miles, hand deliver your tickets, and provide complete travel reports and updates as needed by management.

It's no wonder we are the travel service of choice for close to 100 of the area's leading corporations.

First Name:

Last Name:

Organization:

Title:

Home Address

City:

State:

Zip Code:

Business Phone:

 - Ext:

Business FAX:

 -

Email Address:

Emergency Contact:

Contact's Phone:

 - Ext:

Airline Preferences:

(List in order of preference)

1)

2)

3)

4)

Frequent Flyer Numbers:

1)

2)

3)

4)

5)

6)

Name as it appears on Card:

1)

2)

3)

4)

5)

6)

Domestic Flight Service:

First Business Coach

International Flight Service:

First Business Coach

When we are seeking your airline reservations, would you prefer that we:

- Find the Shortest Flight.
- Maximize Frequent Flyer Miles.
- Find the Least Expensive Fare.

Frequent Destinations:

Seat Preferences:

Window Aisle Seat
 Bulkhead Emergency Exit

Seat Area:

Smoking Non-smoking

Special Meal Requests:

Other Special Requests:

Hotel Preferences:

List Cities Below

1)

2)

3)

4)

5)

6)

List Hotels for Cities below

1)

2)

3)

4)

5)

6)

Hotel Frequent-Stayer Programs:

List Hotel Chain Below

1)

2)

3)

4)

Hotel Account Numbers

1)

2)

3)

4)

Car Rental Company Information:

List Rental Company Names

1)

2)

3)

4)

Negotiated Corporate Rate IDs

1)

2)

3)

4)

Personal IDs

1)

2)

3)

4)

Car Size: Compact Mid-size Full-size